

**TOWN OF NOTTINGHAM**  
**Selectmen's Workshop**  
**October 17, 2011**

8:10 AM, Chair Anderson opened the meeting and asked all those present to stand for the Pledge of Allegiance.

Members Present: Gary Anderson; Mary Bonser, Hal Rafter

Guest: None

Others: Charles Brown, Administrator; Gunnar Foss, Chief of Police; Jaye Vilchock, Fire Chief; Janet Horvath, Recreation Director.

Chair Anderson recognized Chief Foss. Chief Foss began from the top of his proposed 2012 budget. The budget proposes 2% pay increases. The Chief explained possible changes coming to the Court system, which may help by reducing some of the over-time required for officers waiting at the Court for the existing process used for traffic violations. The Chief spoke briefly about the Police Academy possibly becoming tuition based. He feels this would not be a good thing for the town or police agencies across the state. Dues; The Chief feels there is value to the memberships in these organizations. Publications the same, Gasoline has been increased to reflect the increase in cost. The Chief put a department wide spending freeze in place in an effort not to overspend the overall budget. Next, the Chief discussed a number of department training issues. He plans to expand training resources as needed but not in a manner that will overwhelm the officers. The department has conducted training exercises at the school and is very happy with the cooperation they have received. The Police Chief finished his presentation at 8:43 AM and left the room.

8:45AM Chair Anderson recognized Fire Chief Jaye Vilchock. Chief Vilchock began from the top of his proposed 2012 budget beginning with salaries. The budget proposes a 2% pay increase for the 2 full-time Firefighter / EMT's. The Chief is proposing the addition of an additional fulltime firefighter for 2012. This is in the CIP and will expand the coverage in Nottingham. There will be a small increase in the overtime line for the fulltime employees but the part-time line will go down. The Chief went through each line in which there were no major changes. Some lines are up but others are down.

Moving to the Ambulance warrant article, there is a \$2,000 increase for 2012 to cover the cost of fuel and supplies. The second article is the regular CRF request that we use every year. The Chief also informed the Selectmen that the expectation is to purchase a new ambulance in 2013. That ended the Chief's presentation and he left the meeting at 9:37 AM.

9:40AM Chair Anderson recognized Recreation Director Janet Horvath. Janet began by informing the Board that she has made a conditional offer to a person to fill the vacant Assistant Director position. More information will be available if this candidate accepts the position. Starting from the beginning, there is a small increase in the salary line, which reflects a 2% increase for the director. The remainder of the budget went down \$200 which leaves a modest \$37.00 increase. There was a short discussion regarding revolving funds and a spreadsheet showing expenditures and revenues.

10:02, Janet's presentation ended.

Mr. Brown informed the Board that the Highway Department budget will be the next large budget to be discussed at a later date, along with the Town Clerk, Plan / Zone, Town Hall and

50 Other Buildings and the remaining budgets normally done by the Administrator. The Library  
51 normally provides their budget after their presentation to the Budget Committee.  
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53 The Selectmen agreed to send the letter of invitation, drafted by Mr. Rafter to the Town's elected  
54 Representatives to the General Court and Senator Groen. The meeting to be on November 7,  
55 2011 @ 7:00 PM.  
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57 10:05 AM, Motion: Rafter second Bonser, to adjourn. Vote: 3-0 infavor.  
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59 Submitted by,  
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62 Charles A. Brown, Town Administrator